

22 September 1978

MEMORANDUM FOR: Executive Secretary

THROUGH: DCI Administrative Officer

FROM: Herbert E. Hetu  
Director of Public Affairs

SUBJECT: Request for Reimbursement for Expenses  
Incurred Under [ ]

1. Approval is requested to incur expenses allowed under [ ]

2. I believe the expenditure of appropriated funds is authorized under [ ] for the cost of a luncheon on Tuesday, 3 October 1978, for the purpose of a discussion with the former Public Affairs Officers of the Agency. Their names are as follows:

[ ]  
CDR George F. Moran  
Mr. Joseph Goodwin

[ ]  
Mr. Angus M. Thuermer  
Mr. Paul M. Chretien

3. I certify that the attendance of the above-named individuals has been requested and that the function will further the accomplishments of the Public Affairs Office's and thus the Agency's duties and responsibilities. The estimated cost of this function is \$55.00.

[ ]  
Herbert E. Hetu

APPROVED: [ ]

Executive Secretary

Date

I certify the availability of funds in the amount indicated above:

[ ]  
Administrative Officer, DCI